Regional Training Events – Reaching the Rural Communities

During the month of May, Public Works Board staff in conjunction with Department of Health, Department of Ecology, USDA Rural Development, Rural Community Assistance Corp (RCAC), Transportation Improvement Board (TIB), Association of Washington Cities (AWC), AWC Risk Management Service Agency, Department of Commerce, Small Communities Initiative Program, and Evergreen Rural of Washington (ERWOW) held two separate two day training/tech team events. Our training material covered project planning and cost effectiveness, asset management, and rate setting. All three of these topics were gratefully received by our

Asset Management Session at the Colville Regional Training Event on May 3, 2016.

participants. Matthew Johnson, Council member from Tieton shared, *"I wanted context from the training and that is what I got. I was not sure what to expect, but was very satisfied."* Perry and Sheila Pearman from Sacheen Lake W&S District jointly agreed, *"This training was well worth it. It was very informative. The training sessions all flowed together."* Ray King, City Administrator from Newport stated, *"Phenomenal training, well worth the time."*

Fourteen of our participants received Operator Continuing Education Credits for attending the trainings.

City of George Tech Team at the Ritzville Regional Training Event on May 24, 2016.

Six communities received technical assistance as a result of scheduling Tech Team Meetings with both state and federal funding representatives.

All of our partners and training attendees appreciated seeing the Public Works Board members attending these events. It provided a great feeling of support. The Public Works Board members approved similar future training events based on our positive survey results. A common response from the survey remarks showed that individuals would like to see these trainings occur on an annual basis, with the possibility of future topics such as: Assistance with applying for grant/loan funding, Public Private Partnership case studies, GIS training, and a continuing course on Asset Management once they have started the process. When asked which trainings they would apply at their workplace, many responded that all topics provided were beneficial to their town!

Tools for Funding
Future Infrastructure Projects
Regional Training Event
Colville, Washington

What:
No-Cost Training and Tech Team Opportunity

When:
Tuesday, May 3: 9:00 am – 4:00 pm
OR
Wednesday, May 4: 9:00 am – 4:00 pm

Where:
[Tri-County Economic Development District (TEDD)](#)
986 South Main, Suite A, Colville, WA 99114

Deadline to Register for Training is April 25.

Training Sessions (same for both days):
9:00 am   General Session: State & Federal Funding Program Panel
10:00 am   Project Planning and Cost Effectiveness – David Dunn PE,
           [Department of Ecology](#)
11:00 am   Complimentary Lunch
11:45 am   Asset Management – Karen Klocke, [Department of Health](#), and
           Heather Cannon, [Rural Community Assistance Corp (RCAC)](#)
2:00 pm   Rate Setting – [FCS Group](#)

To view Session Descriptions visit: www.pwb.wa.gov/Resource-Center/Training

Tech Team Meetings:
On May 3 and 4 staff from a variety of state and federal funding programs will be available to meet individually with a limited number of communities or water & sewer systems, to discuss your priority infrastructure needs. Pre-registered Tech Team meetings will be held concurrent with the session times. If you are interested in a Tech Team, indicate this on your registration. Please do not request a meeting if you have had a recent tech team meeting on the same project. **Deadline to request a Tech Team is March 25.** Questions? Contact Carrie Calleja at carrie.calleja@commerce.wa.gov or (360)725-3015.

Registration available at:
https://fortress.wa.gov/com/pwbdata/trainingregistration.aspx

Or contact Jacquie Andresen at jacquie.andresen@commerce.wa.gov

Seating is limited in this facility so please register early.

Complimentary lunch provided by the [Public Works Board](#).
Refreshments provided by the [Department of Ecology](#).

Sponsored by:

Washington State
Public Works Board

DEPARTMENT OF
ECOLOGY
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Health

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A G E N C Y

Thank you to our partners:

[USDA Rural Development](#),
[Rural Community Assistance Corporation (RCAC)](#),
[Department of Commerce](#),
and [Evergreen Rural Water of Washington (ERWOW)](#)

IACC
INFRASTRUCTURE ASSISTANCE
COORDINATING COUNCIL

Tools for Funding Future Infrastructure Projects
May 3, 2016 or May 4, 2016
(Same for both days)
Agenda

Tri-County Economic Development District (TEDD), 986 South Main, Suite A, Colville, WA 99114

Time	Session	Tech Team
9:00 a.m.	• Welcome and Introductions by *JC Baldwin, Public Works Board Member/Vice Chair* **GENERAL SESSION: FUNDING PROGRAM OVERVIEW** This panel session will provide information on new policies, requirements, and areas of focus for a variety of infrastructure funding programs, including Dept. of Health's Drinking Water State Revolving Fund, Dept. of Ecology's water quality funding, USDA Rural Development, Community Development Block Grant, Community Economic Revitalization Board, Public Works Trust Fund, and more!	
9:45 a.m.	**BREAK** Opportunity to speak to individual program staff	
10:00 a.m.	**PROJECT PLANNING AND COST EFFECTIVENESS** Every water/wastewater utility strives to provide cost effective and affordable service to their customers. Funding agencies have a mandate to fund affordable and cost effective projects. The key questions are "What does it mean for a project to be cost effective?" and, "Who gets to decide if your project is affordable?" This session will describe the tools used to calculate cost effectiveness and affordability, and teach you the steps to build cost effectiveness into your project from the beginning. *David Dunn, Department of Ecology*	**PRE-REGISTERED TECH TEAM #1**
11:00 a.m.	**LUNCH** Opportunity to speak to individual program staff	
11:45 a.m.	**ASSET MANAGEMENT** Objectives for this Session: • Define Asset management • Understand and Explain the benefits of an asset management program • Identify steps your system can take to begin an asset management program *Karen Klocke, Department of Health, and* *Heather Cannon, Rural Community Assistance Corp (RCAC)*	**PRE-REGISTERED TECH TEAM #2**
1:45 p.m.	**BREAK** Opportunity to speak to individual program staff	
2:00 p.m.	**RATE SETTING** This session will review the key steps of a utility rate study, from understanding your community's sensitivities and priorities to aligning your rate structure with your goals and objectives. We will provide a framework to help you build a multi-year financial plan that will assess what your rates can support today and where they may need to go in the future to keep your systems in good repair and continue to provide safe and reliable utility service. *FCS Group*	**PRE-REGISTERED TECH TEAM #3**
4:00 p.m.	**WRAP UP**	

Tech Teams Scheduled to run concurrently with training sessions.

Professional Credits offered at the Colville Training Event

CML: 5 Certificate of Municipal Leadership (CML) credits in the Public Sector Resources category will be awarded if you attend all training sessions.

CEU: Continuing Education Unit (CEU) credits will be awarded as follows:

- Project Planning and Cost Effectiveness = 0.1 CEUs

- Asset Management = 0.2 CEUs

- Rate Setting = 0.2 CEUs.

They will be awarded for both water and wastewater (pending for wastewater only) operators. Operators must attend at least two of the technical sessions to obtain a minimum of 0.3 CEUs to obtain credit.

Tools for Funding
Future Infrastructure Projects
Regional Training Event
Ritzville, Washington

What:
No-Cost Training and Tech Team Opportunity

When:
Tuesday, May 24: 9:00 am – 4:00 pm
OR
Wednesday, May 25: 9:00 am – 4:00 pm

Where:
Washington Association of Wheat Growers
109 East First Avenue, Ritzville, WA 99169

Deadline to Register for Training is May 16.

Training Sessions (same for both days):
9:00 am   General Session: State & Federal Funding Program Panel
10:00 am   Project Planning and Cost Effectiveness – David Dunn PE, Department of Ecology
11:00 am   Complimentary Lunch
11:45 am   Asset Management – Karen Klocke, Department of Health, and Heather Cannon, Rural Community Assistance Corp (RCAC)
2:00 pm   Rate Setting – FCS Group

To view Session Descriptions visit: www.pwb.wa.gov/Resource-Center/Training

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Registration available at:
https://fortress.wa.gov/com/pwbdata/TrainingregistrationR.aspx

Or contact Jacquie Andresen at jacquie.andresen@commerce.wa.gov

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Refreshments provided by the Department of Ecology.

Sponsored by:

Washington State
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ECOLOGY
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Health

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RISK
MANAGEMENT
SERVICE
AGENCY

Thank you to our partners:

USDA Rural Development, Rural Community Assistance Corporation (RCAC), Department of Commerce, and Evergreen Rural Water of Washington (ERWOW)

Tools for Funding Future Infrastructure Projects
May 24, 2016 or May 25, 2016
(Same schedule both days)
Agenda

Washington Association of Wheat Growers, 109 East First AVE, Ritzville, WA 99169

9:00 a.m.	• Welcome and Introductions by *Scott Hutsell, Public Works Board Member* **GENERAL SESSION: FUNDING PROGRAM OVERVIEW** This panel session will provide information on new policies, requirements, and areas of focus for a variety of infrastructure funding programs, including Dept. of Health's Drinking Water State Revolving Fund, Dept. of Ecology's water quality funding, USDA Rural Development, Community Development Block Grant, Community Economic Revitalization Board, Public Works Trust Fund, and more!	
9:45 a.m.	**BREAK** Opportunity to speak to individual program staff	
10:00 a.m.	**PROJECT PLANNING AND COST EFFECTIVENESS** • Goals – To help water/wastewater utilities provide cost effective and affordable service to their customers • Responsibility - Funding agencies have a mandate to fund affordable and cost effective projects • Key Questions - "What does it mean for a project to be cost effective?" • "Who gets to decide if your project is affordable?" • Outcomes - Describe the tools used to calculate cost effectiveness and affordability • Teach you the steps to build cost effectiveness into your project from the start *David Dunn, Department of Ecology*	**PRE-REGISTERED TECH TEAM #1**
11:00 a.m.	**LUNCH** Opportunity to speak to individual program staff	
11:45 a.m.	**ASSET MANAGEMENT** Objectives for this Session: • Define Asset management • Understand and Explain the benefits of an asset management program • Identify steps your system can take to begin an asset management program *Karen Klocke, Department of Health, and Heather Cannon, Rural Community Assistance Corp (RCAC)*	**PRE-REGISTERED TECH TEAM #2**
1:45 p.m.	**BREAK** Opportunity to speak to individual program staff	
2:00 p.m.	**RATE SETTING** • Review the key steps of a utility rate study from understanding your community's sensitivities and priorities to aligning your rate structure with your goals and objectives • Provide a framework to help you build a multi-year financial plan that will assess what your rates can support today and where they may need to go in the future to keep your systems in good repair and continue to provide safe and reliable utility service *FCS Group*	**PRE-REGISTERED TECH TEAM #3**
4:00 p.m.	**WRAP UP**	

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